

## 140 ARCADIA ROAD ARCADIA NSW 2159 TELEPHONE (02) 9653 1207

E: arcadia-p.school@det.nsw.edu.au W: https://arcadia-p.schools.nsw.gov.au/

Please note – activities & access to school grounds are subject to change – this will be notified by the school as required.

SCHOOL ACTIVITY	WHEN	INFORMATION
ATHLETICS & SWIMMING CARNIVAL	<b>TERM 1 &amp; 3</b>	These all day events held in Term 1 and Term 3. Parents are welcome & advised to bring a chair or blanket. A pre-paid BBQ (APS <i>P&amp;C fundraising event</i> ) is offered as well as a cake stall. Parents are needed to help run the BBQ and asked to bring cakes, etc. The swimming carnival is for 8 years and over.
BELL TIMES	DAILY Mon - Fri	Our students are supervised onsite from 9am. School bell times are 9:25am (5min to arrive to class). Morning Session: 9:30am until 11:30am Recess: 11:30am until noon Middle Session: 12pm until 1:45pm Lunch: 1:45pm until 2:30pm Last Session: 2:30pm until 3:30pm Please refer to OOSH section below for out of hours school care.
BOOK CLUB	SCHOLASTIC	A catalogue is sent home once or twice per term, with a range of Scholastic books for sale. Orders can be made directly online via Scholastic or an order with payment by cheque made payable to Scholastic ( <i>not the school</i> ) to the front office.
BOOK WEEK		Held in Term 3 during Education Week.
CANTEEN APS P&C Operated	FRIDAY ONLY Recess & Lunch	Lunch <u>orders are to be received by 9:30am on Wednesday</u> of the week for the order (post at the canteen mail slot). Recess items are also available. Parent help is required for canteen. Orders can be placed and paid via direct deposit to the <u>APS P&amp;C Account</u> BSB 633-000 Account No. 16797937. Please include child's surname and initial in the reference line, e.g. Smith R Canteen
CHARITY COLLECTIONS		Our school supports Stewart House as our nominated charity. Stewart House gold coin donation drive envelopes are sent home once per year. Our student representative council also hold fundraising days for various charities as circumstance for need arises.
CROSS-COUNTRY	TERM 2	Term 2 at our school. Parents are welcome to come and watch the children participate. There are a number of training days for the cross-country prior to the event on the days other than the usual sport/gym days.
EDUCATION WEEK	Ed. week Agath-sth 2019	Held in Term 3. There is an open day for parents, family and friends to visit the classrooms. The date and time will be published in the term calendar.
EXCURSIONS		Years 4, 5 and 6 student camp to locations include Canberra, Bathurst or Kincumber Great Aussie Bush Camp. Years K, 1, 2 and 3 excursions vary each year.

SCHOOL ACTIVITY	WHEN	INFORMATION
HOUSE POINTS	1	House points are tallied each Term. The winning house will be granted a reward event at the end of each term. Children can earn house points for good behaviour, cleaning the playground and lots more.
INFORMATION NIGHT	TERM 1 Teacher Notes	During Term 1 parents/carers are invited to visit new classrooms for information regarding the teacher's program, expectations, routines etc for the year.
LIBRARY	BY CLASS	All students will need a library bag (school issue bags are available from our uniform supplier Cowan & Lewis, Turramurra). Three books are borrowed at a time (initially one book for K). These are to be returned the following week, placed in the box in the library before school.
LOST PROPERTY	Lost h' Found	Items lost for a short period may be in the classroom. Property lost for a longer period can be found in the lost property box located in the staffroom foyer. PLEASE LABEL all clothes and lunch items with your child's name so they can be returned to your child if misplaced.
MUFTI DAY	LAST DAY OF EACH TERM	The last day of each term is mufti day. Non school uniform can be worn, a gold coin donation is requested which will be donated to a school nominated charity advertised before the day. <b>Please Note:</b> closed in shoes and a hat are always compulsory.
OOSH Out of Hours Care	DAILY	Northwest Community Childcare is our onsite Before & After School Care provider is. Hours: 7am – 9am and 3:30pm to 6pm Please refer to their information which can be found at <u>https://nwcm.com.au/childcare/about-us/</u>
PBEL ARCADIAN WAY MINIS & AWARDS	Respect Responsibility Personal Best The Arcadian Way	At Arcadia we practise <b>Positive Behaviour Engaging Learning</b> principles. Mini tokens are awarded to students in Kindergarten through to Year 6 during the school day for good behaviour. These are based on our whole school expectations of Respect, Responsibility and Personal Best.
MUSIC (Extra Curricular)	THURSDAY	A band conductor from Teaching Services Australia, Dural conducts lessons for band students from 8:30am for Years 3 to 6. Music lessons are available from Year 2, expressions of interest forms are sent home in Term 4.
NEWSLETTER	FRIDAY fortnightly	Our school newsletter is published every fortnight. It includes relevant event information and will keep you up to date regarding special items your child may need for school, messages from the Principal and student achievements.

SCHOOL ASSEMBLY	FRIDAY EACH FORTNIGHT	<b>A formal assembly is held fortnightly on Friday</b> of even numbered weeks, during each Term, awards are presented and current events are showcased. Parents are welcome to join us at these assemblies, held at the C.O.L.A.
SCHOOL COMPUTER		Each class has access to computers and iPads; they work through a set of competencies, e.g. word processing, emails, etc.
SCHOOL HOUSE SPORT TEAMS	T E A M	Your child will be allocated to a school house for sport. Boronia – Purple, Bottlebrush – Red, Wattle – Yellow and Banksia – Green
SCHOOL PAYMENTS		Payments owing for <u>school</u> fees, activities, excursions, etc. can be made via cash or cheque to the school, or online (credit card) via the Parent Online Portal on the school website homepage. (https://arcadia- p.schools.nsw.gov.au/) . ( <u>Please Note</u> all P&C related; canteen or fundraising payments are paid directly to APS P&C Assoc bank account)
SCHOOL PHOTOS		An envelope for orders of individual and class photos are sent home with several options, these are taken by a professional photographer in Term 1.
SCRIPTURE S.R.E.	WEDNESDAY	Special religious education is held between 12pm and 12:30pm each Wednesday by visiting volunteer scripture teachers. Non-scripture is also available. A scripture request form is required for each student.
SOCIAL MEDIA & SCHOOL WEBSITE		The school web page @ <u>https://arcadia-p.schools.nsw.gov.au/</u> and Facebook @arcadiapublic – is where you will find our calendar of events, permission slips/forms, photo galleries, uniform information & much more.
SPORT	THURSDAY & FRIDAY	Sports uniform is to be worn on these days for classroom motor skills development and sporting activities.
UNIFORM	Online or In Store	Uniform items are available online from Cowan & Lewis https://www.cowanlewis.com.au/ shop and in store at Turramurra. Online orders will be delivered to the school. Please ensure all uniforms items are clearly labelled with your child's name. ARCADIA PUBLIC SCHOOL SUMMER UNIFORM - TERMS 1 & 4

## **PARENT/CARER HELPERS**

ARCADIA PUBLIC SCHOOL	APS P&C Association meetings are held during Term on the second Wednesday of each month at school in either the staffroom or library from 7pm. All parent input is welcome. This is a good way to get involved with the school and keep up to date with developments. Social events include:
P&C ASSOCIATION	* Themed Whole School Dance / * Discos / *Fundraising events
	We invite you to be involved in any way you can. All events help raise much needed resource funds for our school.
CANTEEN	If you have a Friday morning or afternoon free, you may want to put your name down on the canteen roster to help out. Please contact the canteen coordinator. Canteen helpers (generally 2 to 3 per shift) open the canteen for morning recess and then prepare lunch orders and serve.
PARENT VOLUNTEERS	<b>All parents or close relatives of students</b> who volunteer at a NSW Public School, during school hours or at school events outside school hours are required to complete a NSW Dept of Education Declaration for Volunteers and Non Child Related Contractors and show a government issued ID with photo for identification. The declaration forms are available from the office or on the school's website.
PLAYGROUP	Arcadia Playgroup meets every week on a <b>Thursday from 9:30am until 11:30am</b> . Please refer to newsletters & website for playgroup dates and activities – all pre- schoolers and their parents/carers are welcome. <u>https://arcadia-p.schools.nsw.gov.au/supporting-our-students/arcadia- playgroup.html</u>
WORKING BEES	Parent participation is encouraged twice per year. Gardening/cleaning tasks are undertaken and definitely it is true that more hands make light work. A lovely way to meet other parents in the school and help keep our school looking beautiful, especially near market and open day events.



